



**REGULAR MEETING OF COUNCIL**  
**Held on Monday December 12, 2022**  
**In Person & Virtually,**  
**Commencing at 6:00 p.m.**

**IN ATTENDANCE:**

Mayor: D. Anderberg (Virtual)

Councillors: M. Barber, D. Green, B. Wright, W. Oliver,  
G. Cleland, and S. Nodge

Staff: L. Wilgosh, Chief Administrative Officer; W. Catonio, Director of Finance & HR, K. Green, Executive Assistant; M. Everts, Events, Marketing and Economic Development; L. Rideout, Director of Community Services; A. Hlady, FCSS; A. Gross, Recreation Manager; and T. Walker, Energy Lead

**1. CALL TO ORDER**

Deputy Mayor Green called the meeting to order at 6:00 pm.

**2. SCHEDULED PUBLIC HEARING**

**3. AGENDA APPROVAL**

**OLIVER:**

The Council for the Town of Pincher Creek agree to add 11.3 Property Purchase/Development Review to the December 12, 2022 and accept the agenda as amended.

**CARRIED 22-493**

**4. DELEGATIONS**

**4.1 Service Awards – April McGladdery & Bruce Lybbert**

**4.2 Jeff Kaupp - President of Minor Hockey**

**5. ADOPTION OF MINUTES**

**5.1 Minutes of the Regular Meeting held on November 28, 2022**

**CLELAND:**

That Council for the Town of Pincher Creek approves the minutes of the Regular Meeting held on November 28, 2022.

**CARRIED 22-494**

*M. Everts left meeting at 6:35pm*

*A. Grose left meeting at 6:35pm*

Initials

**6. BUSINESS ARISING FROM THE MINUTES**

**6.1 Request For Regional Reconciliation Contributions**

**NODGE:**

That Council for the Town of Pincher Creek accept the letter as information.

**CARRIED 22-495**

*D. Anderberg declared a potential conflict of interest with the next agenda item and left the meeting at 6:43 pm.*

**7. BYLAWS**

**7.1 Council Remuneration Bylaw #1578-22**

**WRIGHT:**

That Council for the Town of Pincher Creek agree to give second reading to the Council Remuneration Bylaw #1578-22.

**CARRIED 22-496**

**NODGE:**

That Council for the Town of Pincher Creek agree to give third and final reading to the Council Remuneration Bylaw #1578-22 and that a copy of which be attached hereto and form part of the minutes.

**CARRIED 22-497**

*D. Anderberg returned to the meeting at 6:45 pm*

**7.2 1605-22 Garbage Utility Bylaw**

**OLIVER:**

That Council for the Town of Pincher Creek agree to give first reading to the Garbage Utility By-Law #1605-22.

**CARRIED 22-498**

**OLIVER:**

That Council for the Town of Pincher Creek agree to give second reading to the Garbage Utility By-Law #1605-22.

**CARRIED 22-499**

**NODGE:**

That Council for the Town of Pincher Creek agree unanimously to present Garbage Utility By-Law #1605-22 for third and final reading at the December 12, 2022 regular Council meeting.

**CARRIED 22-500**

**NODGE:**

That Council for the Town of Pincher Creek agree to give third and final reading to the Garbage Utility By-Law #1605-22 and that a copy of which be attached hereto and form part of the minutes.

**CARRIED 22-501**

**7.3 Proposed Amendments To The Fee Structure By-Law 1584-22a**

**NODGE:**

That Council for the Town of Pincher Creek agree to give first reading to Fee Structure Bylaw 1584-22A.

**CARRIED 22-502**

**WRIGHT:**

That Council for the Town of Pincher Creek agree to give second reading to Fee Structure Bylaw 1584-22A.

**CARRIED 22-503**

**CLELAND:**

That Council for the Town of Pincher Creek agree unanimously to present Fee Structure Bylaw 1584-22A for third and final reading at the December 12, 2022 regular Council meeting.

**CARRIED 22-504**

**WRIGHT:**

That Council for the Town of Pincher Creek agree to give third and final reading to Fee Structure Bylaw 1584-22A, and that a copy of which be attached hereto and form part of the minutes.

**CARRIED 22-505**

**7.4 Land Use Bylaw Amendment 1547-Ao - Short-Term Rentals**

**NODGE:**

That Council for the Town of Pincher Creek agree and give Bylaw 1547-AO amending the Land Use Bylaw 1547 third and final reading and that a copy of which be attached hereto forming part of the minutes.

**Councillor Barber requested a recorded vote:**

In Favour:

Anderberg  
Green  
Nodge  
Oliver

Opposed:

Barber  
Cleland  
Wright

**CARRIED 22-506**

**8. NEW BUSINESS**

**8.1 Canada Post Office - Accessibility Upgrades**

**NODGE:**

That Council for the Town of Pincher Creek receive the information regarding the Canada Post Office - Accessibility Upgrades as presented.

**CARRIED 22-507**

**8.2 Curling Rink Task Force**

**BARBER:**

That Council for the Town of Pincher Creek adopt the attached terms of reference and assign the following three councillors to the committee Anderberg, Cleland and Oliver as well as Bruce Thurber from Thurber Engineering.

**CARRIED 22-508**

**8.3 Council meeting schedule as per Procedural bylaw# 1596-21**

**BARBER:**

That Council for the Town of Pincher Creek agree to defer Bylaw 1596-21 to the Jan 4<sup>th</sup>, 2023 Committee of the Whole.

**CARRIED 22-509**

**8.4 Lebel Solar Installation Lethbridge Community Foundation Funding Acceptance**

**OLIVER:**

That Council for the Town of Pincher Creek provide formal approval to accept \$10,000 of funding from the Lethbridge Community Foundation to purchase solar photovoltaic equipment in support of developing a renewable energy installation and educational display the Lebel Mansion.

**CARRIED 22-510**

*T. Walker left meeting at 7:36pm*

**8.5 2023 Operating Budget**

**NODGE:**

That Council for the Town of Pincher Creek approve the 2023 Operating Budget as presented and that a copy of this budget be attached hereto and form part of the minutes.

**CARRIED 22-511**

**8.6 2023 Capital Budget**

**OLIVER:**

That Council for the Town of Pincher Creek approve the 2023 Capital Budget as presented and that a copy of this budget be attached hereto and form part of the minutes.

**CARRIED 22-512**

**9. COUNCIL REPORTS**

**9.1 Upcoming Committee meetings and events**

**10. ADMINISTRATION**

**10.1 Council Information Distribution List**

**NODGE:**

That Council for the Town of Pincher Creek accepts the December 12, 2022 Council Information Distribution List as information.

**CARRIED 22-513**



**10.2 Community Services Quarterly Report**

**NODGE:**

That Council for the Town of Pincher Creek accepts the Community Services quarterly report as information with thanks.

**CARRIED 22-514**

*Deputy Mayor Green called a recess at 7:45 pm*

*Deputy Mayor Green called the meeting back to order at 7:59 pm*

**11. CLOSED MEETING DISCUSSION**

**OLIVER:**

That Council for the Town of Pincher Creek agree to move into closed session of Council on Monday, December 12, 2022 at 7:59 pm in accordance with section 16 & 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Executive Assistant, Director of Finance & HR, Director of Community Services, and FCSS in attendance.

**CARRIED 22-515**

**CLELAND:**

That Council for the Town of Pincher Creek agree to move out of closed session of Council on Monday, December 12, 2022 at 9:11 pm in accordance with section 19 & 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Executive Assistant, Director of Finance & HR, Director of Community Services, and FCSS in attendance.

**CARRIED 22-516**

**11.1 Demand Instalment Loan – 16, 24 & 25**

**OLIVER:**

That Council for the Town of Pincher Creek agree and authorize the revised Demand Instalment Loan Agreement with the Canadian Imperial Bank of Commerce.

**CARRIED 22-517**

**11.2 Request to open ICF - Intermunicipal Collaboration Framework Agreement/Recreation- s. 21**

**NODGE:**

That Council for the Town of Pincher Creek agree to respond to the MD's letter from November 24, 2022 and agree to enter into negotiations on the ICF Recreation agreement on sections 1C, section 3, 4 & 15.

**CARRIED 22-518**

**11.3 Property Purchase/Development Review**

**BARBER:**

That Council for the Town of Pincher Creek authorize administration to move forward with the sale of Plan 0613747 Block 5, Lot 6 with the assistance of legal counsel as discussed.

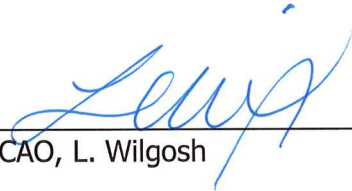
**12. NOTICE OF MOTION**

**13. ADJOURNMENT  
CLELAND:**

That this meeting of Council on December 12, 2022 be hereby adjourned at 9:15 pm.

**CARRIED 22-520**

  
\_\_\_\_\_  
MAYOR, D. Anderberg

  
\_\_\_\_\_  
CAO, L. Wilgosh

**APPROVED BY RESOLUTION  
OF THE COUNCIL OF THE  
TOWN OF PINCHER CREEK,  
THIS 9<sup>th</sup> DAY OF JANUARY 2023**

**S E A L**

**NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON  
MONDAY JANUARY 9, 2023 AT 6:00 P.M.**



Town of Pincher Creek  
Council Remuneration Bylaw # 1578-22

**BYLAW #1578-22**  
**of**  
**TOWN OF PINCHER CREEK**

**A BYLAW OF THE TOWN OF PINCHER CREEK, IN THE PROVINCE OF  
ALBERTA, FOR THE PURPOSE OF PROVIDING REMUNERATION TO  
THE COUNCIL OF THE TOWN OF PINCHER CREEK**

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**WHEREAS** pursuant to the provisions of the Municipal Government Act, R.S.A. 2000, Chapter M-26, as amended, the Municipality has the authority to pass bylaws regarding services provided by or on behalf of the municipality;

**AND WHEREAS** Council wishes to provide for remuneration for the Chief Elected Official and Councillors.

**NOW THEREFORE** the Council of the Town of Pincher Creek, duly assembled, hereby enacts as follows:

**DEFINITIONS**

1. **Regular Meeting** of Council shall mean regularly scheduled meetings of Council as determined at the Organizational Meeting of Council or by resolution of Council.
2. **Special Meeting** of Council shall be as defined in the Municipal Government Act, Section 194, as follows:
  - a. The Chief Elected Official may call a Special Council meeting when he/she considers it appropriate to do so, and must call a Special Council Meeting if the official receives a written request for the meeting, stating its purpose, from a majority of the Councillors.
  - b. A Special Meeting must be held within 14 days after the date that the Chief Elected Official receives the request or shorter period provided for by bylaw.
  - c. The Chief Elected Official calls a Special Council meeting by giving at least 24 hours notice in writing to each Councillor and the public stating the purpose of the meeting and the date, time and place at which it is to be held.
  - d. A Special Council meeting may be held with less than 24 hours notice to all Councillors and without notice to the public if at least 2/3 of the Whole Council agrees to this in writing before the beginning of the meeting.





- e. No matter other than that stated in the notice calling the Special Council meeting may be transacted at the meeting unless the Whole Council is present at the meeting and the Council agrees to deal with the matter in question.
- f. Joint Council/special meeting with the Municipal District of Pincher Creek No. 9, held at either municipalities Council Chambers.

3. **Other Council Meetings**

- a. Regional Council meeting to include the following: Town of Pincher Creek, Municipal District of Pincher Creek No. 9, Village of Cowley and Crowsnest Pass Councils.
- b. Elected Officials meeting consisting of Council members from south eastern British Columbia and south western Alberta.
- c. Committee of the Whole, Council Policy Review Committee, Council Budget Committee and any other meeting of Council where all members of Council are appointed to serve on.

**Committee meetings** shall mean those committees that members of Council have been appointed to or been authorized by resolution of Council to attend.

**Monthly stipend** shall mean a monthly salary plus general expenses and shall include activities such as consultation with the public either by telephone or in-person, attendance and/or presentations at public relations events, such as in Town parades, presentations at school, opening remarks at local events, etc. Volunteer Luncheon, Town Facility Site Visits, Public Works Week Celebration Event, Flag Raising Ceremonies, Town Facility Grand Openings, Chamber of Commerce Awards Night, Remembrance Day Services, Committee and Board Christmas Party's, Parade of Lights, Town Christmas Party, Children's Festival.

4. **Per Diem** shall mean the allowance paid to Council while out of Town on official Town business and payable only in the event that they are not being remunerated for attending said function.

5. **Other eligible expenses:** Claim based on time requirement and Council Approval:

- |                                       |  |
|---------------------------------------|--|
| Napi PowWow                           | Pincher Creek Family Centre – Literacy Day |
| Early Childhood Development Coalition | Town Council Facility Tour                 |
| Community Information Event Rehearsal | Community Information meeting              |
| Pincher Creek Trade Show              | Curling Rink Presentation and or meetings  |
| Emergency Preparedness Event,         | Vertical Church – Food Bank Event          |
| Habitat for Humanity Events           | Town Pancake Breakfast                     |
| Golf Course Events,                   | Senior's Homes Site visits and events      |
| Highway 3 public events               | Out of Town Community Parades              |





Town of Pincher Creek  
Council Remuneration Bylaw # 1578-22

National Indigenous People's Day  
Kootenai Brown Museum Festivities  
Communities in Bloom Judges meeting  
Heritage Acres Pancake Breakfast  
Local Business Invitational Events  
Allied Arts annual events  
Shell public presentation  
Day Trips relative to committee appointments

Heritage Acres Community Events  
Summer Games Opening and Closing  
Crestview Lodge Tour & Public Events  
Chamber of Commerce Mix and Mingle  
Local Meetings with AUMA/Provincial Official  
Halloween in the Village  
Community Christmas Carol Event

## REMUNERATION

6. The Chief Elected Official shall receive a stipend of \$1,200.00 per month. The newly elected Chief Elected Official shall receive the first stipend for November in the year of election.
7. The Councillors shall receive a stipend of \$600.00 per month. The newly elected Councillors shall receive the first stipend for November in the year of election.
8. The Chief Elected Official and Councillors shall receive \$235.00 per Regular and Special Meeting of Council

The Chief Elected Official and Councillors shall receive \$120.00 per Committee Meeting up to three 3 hours

The Chief Elected Official and Councillors shall receive \$235.00 per Committee Meeting over three (3) hours in length.

If the Town of Pincher Creek is reimbursed at a higher rate than provided above by another organization for a Committee Meeting attended, the Town will pay the at the higher rate for that meeting only.

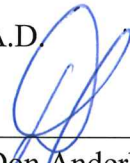
9. Per diems shall be paid for out of town functions at the rate of \$120.00 for half day (up to three (3) hours) and \$235.00 for full day. This claim can be made only in the event that members of Council are not already being remunerated for attending said function.
10. When a Town of Pincher Creek Councillor is required to use his/her vehicle to go out of town on Town business, they shall be reimbursed at the rate of \$0.61 per km.

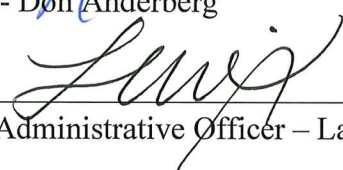


Town of Pincher Creek  
Council Remuneration Bylaw # 1578-22


- 11. The Chief Elected Official and Councillors shall be paid promptly upon monthly submission of the appropriate forms to the Accounts Payable Department.
- 12. That Bylaw #1578-20 and all amendments thereto are hereby repealed.
- 13. This bylaw comes into force and effect upon January 1, 2023.

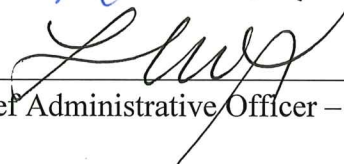
Read A First Time this 28<sup>th</sup> day of November, 2022 A.D.

  
 \_\_\_\_\_  
 Mayor- Don Anderberg (seal)

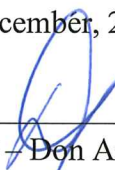
  
 \_\_\_\_\_  
 Chief Administrative Officer – Laurie Wilgosh

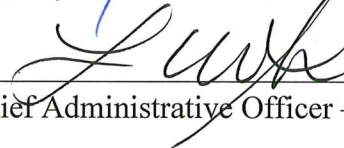
Read A Second Time this 12<sup>th</sup> day of December, 2022 A.D.

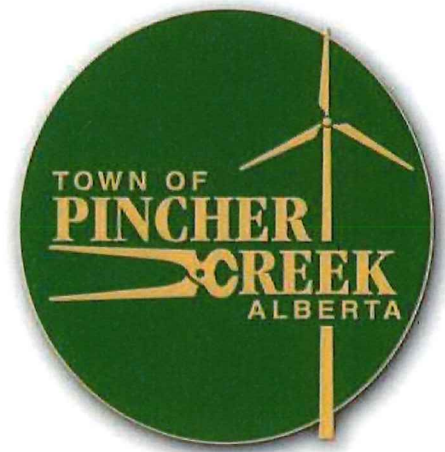
  
 \_\_\_\_\_  
 Mayor – Don Anderberg

  
 \_\_\_\_\_  
 Chief Administrative Officer – Laurie Wilgosh

Read A Third Time and Passed this 12<sup>th</sup> day of December, 2022, A.D.

  
 \_\_\_\_\_  
 Mayor – Don Anderberg

  
 \_\_\_\_\_  
 Chief Administrative Officer – Laurie Wilgosh



# **TOWN OF PINCHER CREEK**

## **GARBAGE UTILITY BYLAW**

**# 1605-22**

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**BYLAW #1605-22 of the  
TOWN OF PINCHER CREEK**

**A BYLAW OF THE MUNICIPALITY OF THE  
TOWN OF PINCHER CREEK, IN THE PROVINCE OF ALBERTA,  
FOR THE PURPOSE OF REGULATING THE GARBAGE UTILITY WITHIN THE  
MUNICIPALITY OF THE TOWN OF PINCHER CREEK**

**WHEREAS** the Municipal Government Act, being Chapter M-26, R.S.A. 2000 and amendments thereto, permits the municipality to pass Bylaws regarding public utilities.

**WHEREAS** the Council of the Town of Pincher Creek wishes to establish regulations, rates and penalties for garbage utility services.

**NOW THEREFORE**, the Municipal Council of the Town of Pincher Creek hereby enacts as follows:

**1.0 TITLE AND DEFINITIONS:**

**1.1 Title:** This bylaw may be cited as “**The Garbage Utility Bylaw of the Town of Pincher Creek.**”

**1.2 Definitions.** In this bylaw unless the context otherwise requires:

**APPLICATION** means the application made by the consumer to the Town for the supply of utility services.

**AUTHORIZED PERSON** means any employee of the Town of Pincher Creek.

**COMMERCIAL** shall mean all properties over two dwelling units, retail, commercial, industrial, church, schools, and properties owned or operated by non-profit organizations.

**COMMUNITY PEACE OFFICER** means the Community Peace Officer as appointed by the Town of Pincher Creek.

**CONSUMER** means any person who has entered into a Contract with the Town for utility services, and is the owner of any premises connected to or provided with utility.

**COUNCIL** means the Council of the Town elected pursuant to the provisions of the Municipal Elections Act.

**FINANCIAL INSTITUTION** means a bank, a trust company, or a credit union, located in the Town.

**HIGHWAY** means any thoroughfare, street, road, trail, avenue, parkway, driveway, viaduct, lane, alley, square, bridge, causeway, trestleway, or other place whether publicly or privately owned any part of which the public is ordinarily entitled or permitted to use for the passage of vehicles.

**INSPECTOR** means the Building Inspector appointed by Council of the Town of Pincher Creek.

**CAO** means the Town CAO or CAO of the Town of Pincher Creek as appointed by Town Council and includes any person authorized by him/her or the Town to act for or carry out the duties of the Town CAO to the extent that authorization is given.

**MGA** means the Municipal Government Act, Chapter M-26 R.S.A. 2000 and amendments thereto.

**NON-RESIDENTIAL CONSUMERS** means those persons who use a utility service for any purpose other than exclusively residential purposes. For greater certainty and

without limiting the generality of the foregoing, this shall include services provided for buildings intended for commercial use where part of the building may be used as a residence or where service is provided for buildings intended for commercial use where part of the building may be used as a residence or where service is provided for two or more buildings even though one building may be used for residential purposes.

**OWNER** means the registered owner of a property or the purchaser thereof.

**PERSON** includes any individual, partnership, firm, corporation, municipality, association, society, political or other group, and the heirs, executors, administrators, or other legal representatives of a person to whom the context can apply according to law.

**RESIDENTIAL CONSUMERS** means those persons who occupy a building used exclusively for residential purposes and provided with a utility.

**RESIDENTIAL** shall mean all properties with two dwelling units or less.

**SOLID WASTE COLLECTION CART (CART)** shall mean a two or four wheeled plastic container, sixty-five (65) litre; ninety-five (95) litre; six hundred sixty (660) litre or eleven hundred (1100) litre.

**STREET** means all those lands situated, within a registered road right-of-way at the Land Titles Office, Calgary, Alberta.

**DIRECTOR OF OPERATIONS** means the Director of Operations for the Town of Pincher Creek or person authorized by him or by the Town to act for or carry out the duties of the Director of Operations.

**DIRECTOR OF FINANCE AND HUMAN RESOURCES** means the Town Director of Finance and Human Resources of the Town of Pincher Creek as appointed by Bylaw or a person authorized by the Director of Finance and Human Resources to act or carry out the duties of the Town Director of Finance and Human Resources.

**UTILITY AND UTILITY SERVICE** shall mean and include, as the context may require; the provision of garbage services.

## 2.0 ADMINISTRATION OF UTILITY AND COLLECTIONS

### 2.1 Application for Utility Service

- a. The utility services shall be under the general supervision and control of the Town CAO.
- b. The Director of Operations and Director of Finance and Human Resources shall exercise the powers and perform the duties with respect to the utility services conferred and placed upon them by this and any other bylaw of the Town applicable thereto and any order or direction the Town CAO or Council with respect thereto.
- c. All Schedules attached form part of this bylaw and may be amended from time to time by simple resolution of Council.

### 2.2 Termination and/or Temporary Disconnection

- a. (i) When the premises to which utility service is provided becomes vacant and no new application for service has been made, the Town may terminate the contract and, in lieu of disconnecting the service, open a new utility account in the name of the owner who shall be responsible only for charges thereafter incurred or a minimum bi-monthly fixed charge. See Schedule A and the Fee Structure Bylaw.



- (ii) A tenant or owner may request a temporary discontinuance of a service in which case the tenant or owner shall be responsible for a minimum bi-monthly fixed charge. See Schedule A and the Fee Structure Bylaw.
  - (iii) Nothing herein shall prevent the owner from requesting that the Town disconnect such utility service provided the owner pays the service charge prescribed herein.
- b. The Town may discontinue the supply of all utility service for any of the following reasons:
- non-payment of any utility accounts, or
  - inability of the Town to obtain access to a residential premises for a period of three months, or
  - failure by, or refusal of, a consumer to comply with any provision of this bylaw, or
  - failure by, or refusal of, a consumer to comply with any provisions of any Provincial Acts, the Building Code, or any regulations thereunder, or
  - in any other case provided for in this bylaw.

and in such event the Town, its officers, employees or agents shall not be liable for any damages of any kind from such discontinuance of service.

### 3.0 PAYMENT OF UTILITY ACCOUNTS

#### 3.1 Rates & Charges Payable

All rates and charges payable hereunder shall be paid to the Town within the time prescribed by this bylaw. Penalty Rates for unpaid accounts are as listed in Schedule B.

- a. The entire utility account is due and payable when rendered and if not paid by the penalty date stated on the utility bill is deemed to be in arrears. Failure to receive a utility bill does not relieve the customer of liability.
- b. A consumer who has not paid the full utility account rendered on or before the penalty date stated in the utility account may have the supply of all or any utility services discontinued without notice. The Town reserves the right to disconnect utility services to any consumer whose utility account falls into arrears if the utility account remains unpaid after 7 days of being notified of such arrears by letter. The utility service will not be reinstated until all arrears and charges owed to the Town are paid.

#### 3.2 Interim Account

- a. Where any service rate or charge is designated by reference to a certain time, the charge for a lesser period of time shall be calculated on a proportionate basis.
- b. The Director of Finance and Human Resources may enforce payment of all accounts rendered hereunder by whatever means he/she considers appropriate in accordance with the Municipal Government Act.

#### 3.3 Appeals/Errors

- a. Notwithstanding any other provision of this bylaw or the rate schedules forming part hereof, any consumer who feels himself aggrieved in respect of rate charged to him under this bylaw on the ground that such rates are unfair, unreasonable or discriminatory may, by notice in writing delivered to the Director of Operations, Town CAO or Town Director of Finance and Human Resources, specifying the grounds of his complaint, appeal such rates. Such appeal shall in the first instance be heard and determined by the Director of Operations, Town CAO or



Town Director of Finance and Human Resources, provided that if such consumer is not satisfied with such determination he may, by notice in writing to be delivered to the Town CAO within 30 days of the date of such determination, further appeal the matter of Council.

- b. In the event an error has occurred in the utility billing:
  - a. and the town is responsible, the account will be adjusted for 3 billing periods plus the current period.
  - ii. and the consumer is responsible, it shall be adjusted on the date notification is received.

#### 4.0 GARBAGE COLLECTION SERVICE

##### 4.1 Administration

- a)
  - i) The Town shall cause waste to be collected once per week for residential dwellings and as per demand for commercial accounts upon approval of the Director of Operations.
  - ii) When a waste pick-up day falls on a holiday, the Town will continue the normal pick-up and the pick-up for that particular holiday day will be done on the next working day. Exceptions may be made at the discretion of the Director of Operations.
- b) The Town shall supervise the facilities and equipment necessary or desirable for disposal of waste collected or disposed of by the Town.
- c) The Director of Operations shall:
  - i) Supervise the collection, removal and disposal of waste.
  - ii) Direct the days and times that collections shall be made from different portions of the Town, and
  - iii) Decide as to the quantities and classes of waste to be removed from any premises or accepted by the Town for disposal.
- d) *Toxic Materials* will not be picked up. Please ensure that all toxic materials (paint and household products) are taken to the Annual Reuse Fair .
- e) Payment of Accounts:
  - i) All charges and rates payable under this Bylaw, and the Fee Structure Bylaw shall be paid to the office of the Director of Finance and Human Resources and the collection of all disbursements connected with the operation of the garbage collection system and supervision of books of accounts shall be under the immediate control and direction of the Director of Finance and Human Resources. The Director of Finance and Human Resources shall be promptly notified, by the Public Works Department so that the proper charges or allowance may be made when collection begins or is discontinued.

##### 4.2 Collection Service

- a) The collection of garbage by the Town of Pincher Creek or other agencies as approved by the Town is compulsory for all residential, commercial and industrial residents of the Town.



- b) The residential Occupant of the Premises will be provided with a Waste Collection Cart.

The Town will provide at its own expense the first Waste Collection Cart to premises:

- i) The cart is to remain at the Premises at all times;
  - ii) The Town may, at the time of collection or any other time, remove, repair, or replace any obsolete, damaged or non-serviceable carts;
  - iii) If the Waste Collection Cart is lost or stolen, or damaged through negligence of the occupant, the Occupant shall be responsible for purchasing a replacement cart from the Town or pay for the cost of repairs;
  - iv) The Town owns all Waste Collection Carts.
- c) A Waste Receptacle or Collection Cart shall not be filled to a height greater than 5 cm from the top of the receptacle.
- d) The customer to avoid build-up of odours shall clean out the Waste Receptacle and/or Collection Cart regularly.
- e) No person shall place waste in any waste receptacle without the permission of the owner or occupant of the premise.
- f) The Director reserves the right to withhold collection of waste where the Waste Receptacle does not meet the necessary requirements or is in a depilated, unsafe, or in an unsanitary condition or is contrary to the instructions and operating policy of the Director.
- g) Except where in the opinion of the Director of Operations it is impractical to store waste receptacles outside of the building, the Town shall not make a collection of waste from inside any building.
- h) The occupant of premises from which waste is to be collected shall:
- i) Place the cart out on the front street by the curb abutting the front of the dwelling or front street, to which the Town has unobstructed access, or in the lane where deemed applicable by the Director of Operations on collection day;
  - ii) Shall place or locate the waste carts for collection in such a manner that they will not overturn or be likely to be overturned.
  - iii) Store the cart out of sight, if possible, on the premise;
  - iv) The Town shall collect waste from only one pick-up point from each premise, except where the Director has designated any other pick-up point he/she considers necessary.
  - v) As of April 1, 2009, cardboard is excluded from the residential waste stream and should be taken to a recycling depot; and
  - vi) As of November 1, 2008, cardboard will not be accepted from any business utility account.
- i) In Commercial Areas:
- i) The occupant shall supply sufficient container capacity. The containers may be a commercial garbage container, which meets the Town's specifications, which may be obtained from the Town Office, or may

be the regular type of container as outlined previously in this bylaw. In any instance, in commercial areas, no more than two (2) 95 litre cart containers supplied by the Town per premises will be allowed before a commercial garbage container must be used.

- ii) When a commercial garbage container is used or required, it shall be placed on an asphalt or concrete pad. The size and location of the pad is subject to approval by the Director of Operations.

#### 4.3 Restrictions and Prohibitions of Garbage Services

- a) Except as otherwise provided, no person shall place waste from a building or premises elsewhere than in waste receptacles, which comply with the requirements of this bylaw.
- b) Except as otherwise herein provided, no person shall place or keep waste receptacles upon any portion of a street, lane or boulevard and such waste receptacles may be removed and disposed of by the Town.
- c) Cardboard and construction materials shall not be considered as garbage or refuse and it shall be the responsibility of the occupant of the premises to arrange for the disposal or recycling of these materials.
- d) Used oil or oil by-products shall not be disposed of into the Town's sanitary sewer system. It shall be the responsibility of the occupant to provide proper containers and to dispose of the said containers in a proper manner.
- e) It shall be unlawful for any person to dump garbage or any other waste material anywhere within the limits of the Town of Pincher Creek.
- f) Burning of Garbage:
  - (1) All burning is subject to the Fire Bylaw of the Town of Pincher Creek and amendments thereto.
  - (ii) Burning in commercial, industrial, school, church, hospital or similar public use facilities will not be allowed unless in incinerators that are approved by the Alberta Department of Environment. Ashes from such incinerators will be collected only if placed in proper receptacles.
- g) Every occupier of a hotel, boarding house, restaurant or retail or wholesale food outlet within the Town from which wet garbage is produced, shall make due provision for the disposal of wet garbage by means of food waste disposal units to the sanitary sewer system of the Town or otherwise and shall not permit more than one day's accumulation of wet garbage on his premises at any time.

#### 5.0 POWER AND AUTHORITY OF TOWN EMPLOYEES

- 5.1 The Director of Operations in charge of administering each utility and other duly authorized employees of the Town and contractors appointed by the Town, bearing proper credentials and identification, shall be permitted to enter upon all properties for the purpose of inspection, observation, measurement, sampling and testing in accordance with the provision of this bylaw. If such inspection discloses any failure, omission, or neglect respecting any utility upon the consumers' premises, or discloses any defect in the location, construction, design or maintenance of any facility any connection there from to the utility service, the person making such inspection shall, in writing, notify the consumer, owner, proprietor or occupier to rectify the cause of complaint within a reasonable time as determined by the Director of Operations. Such person shall within the time limit rectify such cause of complaint stated in the notice.

**BYLAW No. 1584-22A  
OF THE  
TOWN OF PINCHER CREEK**



**A BYLAW OF THE TOWN OF PINCHER CREEK, IN  
THE PROVINCE OF ALBERTA, FOR THE PURPOSE  
OF ESTABLISHING A FEE STRUCTURE**

WHEREAS pursuant to the Municipal Government Act, being Chapter M-26 of the Statutes of Alberta 2000, and amendments thereto, a municipality has the authority to pass bylaws regarding services provided by or on behalf of the municipality, and

WHEREAS the Town of Pincher Creek wishes to establish a Fee Structure for the Town of Pincher Creek.

NOW THEREFORE, Council of the Municipality of the Town of Pincher Creek, in the province of Alberta, hereby enacts as follows:

1. Schedule A, B & C attached hereto, shall establish a fee structure for the Town of Pincher Creek.
2. Bylaw # No. 1584-22 and amendments thereto are hereby repealed.
3. This bylaw comes into force and effect January 1, 2023.

READ A FIRST TIME THIS 12<sup>th</sup> DAY OF December, 2022, A.D.

\_\_\_\_\_  
MAYOR, Don Anderberg

\_\_\_\_\_  
CAO, Laurie Wilgosh

READ A SECOND TIME THIS 12<sup>th</sup> DAY OF December, 2022, A.D.

\_\_\_\_\_  
MAYOR, Don Anderberg

\_\_\_\_\_  
CAO, Laurie Wilgosh

Initials \_\_\_\_\_

Bylaw #1584-22A

READ A THIRD TIME THIS 12<sup>th</sup> DAY OF December, 2022, A.D.

  
\_\_\_\_\_  
MAYOR, Don Anderberg

  
\_\_\_\_\_  
CAO, Laurie Wilgosh

Initials 




**TOWN OF PINCHER CREEK**  
**Bylaw #1584-22A - Schedules**  
**Effective as of January 1, 2023 (unless otherwise noted)**

E = GST EXEMPT    I = RATE INCLUDES GST    T = TAXABLE, TAX ADDED EXTRA TO THE STATED RATE			
GST	SERVICE	UNITS OF MEASURE	Rates effective January 1, 2023 (unless otherwise noted)
<b>SCHEDULE "A" - CORPORATE SERVICES</b>			
<b>Interest Charges</b>			
	Outstanding Accounts Receivables		2.50%
<b>Taxes and Assessments</b>			
	Tax Certificates	each	\$30.00
	Compliance Letter	each	\$50.00
	Expedited Compliance Letter	each	\$150.00
	Assessment Review Board Appeals - Residential 3 or fewer dwellings	per parcel	\$50.00
	Assessment Review Board Appeals - Residential 4 or more dwellings	per parcel	\$500.00
	Assessment Review Board Appeals - Non-Residential	per parcel	\$500.00
	Land Titles Tax Recovery Notification - Searches	each	\$20.00
	Land Titles Tax Recovery Notification - Registration of Tax Recovery Notice	each	\$20.00
	Land Titles Tax Recovery Notification - Discharge of Tax Recovery Notice	each	\$20.00
	Land Titles Tax Recovery Notification - All other Land Title Requests	each	At Cost
	Personal Property Registry - Searches	per parcel	minimum \$20.00 or cost (whatever is greater)
	Personal Property Registry - Registration of Tax Recovery Lien	each	minimum \$20.00 or cost (whatever is greater)
	Personal Property Registry - Discharge of Tax Recovery Lien	each	minimum \$20.00 or cost (whatever is greater)
	Personal Property Registry - All other Personal Property Registry Requests	each	minimum \$20.00 or cost (whatever is greater)
<b>Business Licenses</b>			
Rates as per Business License Bylaw			
<b>Dog Licenses</b>			
Rates as per Animal Control Bylaw			
<b>Cemetery</b>			
Rates as per Cemetery Bylaw			
<b>Returned Cheques</b>			
	Returned Cheques	each	\$35.00
<b>Miscellaneous</b>			
T	Souvenir Pins	each	\$2.50
T	Town Maps (36" x 48")	each	\$20.00
T	Town Maps (24" x 18")	each	\$10.00
<b>Town Information</b>			
T	Town Business License List/per set	each	\$0.00

Initials 

**TOWN OF PINCHER CREEK**  
**Bylaw #1584-22A - Schedules**  
**Effective as of January 1, 2023 (unless otherwise noted)**

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GST	SERVICE	UNITS OF MEASURE	Rates effective January 1, 2023 (unless otherwise noted)
T	Land Use Bylaw	each	\$0.00
T	Municipal Development Plan	each	\$0.00
T	Intermunicipal Development Plan	each	\$0.00
T	Engineering Standards	each	\$0.00
T	Council/Committee Minutes - Up to 2 sets of minutes	each	\$0.00
T	Council/Committee Minutes - More than 2 sets/per extra set	each	\$0.00
T	Council/Committee Minutes - Current minutes distributed on a regular basis	each	\$0.00
T	Miscellaneous Information (photocopies)	per page	\$0.25
T	Complete Agenda Packages	each	\$0.00
T	Draft Bylaws	each	\$0.00

Initials 

**TOWN OF PINCHER CREEK**  
**Bylaw #1584-22A - Schedules**  
**Effective as of January 1, 2023 (unless otherwise noted)**

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GST	SERVICE	UNITS OF MEASURE	Rates effective January 1, 2023 (unless otherwise noted)
<b>SCHEDULE "B" - OPERATIONAL SERVICES</b>			
<b>Water Services (relating to Bylaw 1631)</b>			
	Water Service Charge - Residential Metered - 5/8" (15mm) Meter	per month	\$17.66
	Water Service Charge - Residential Metered - 3/4" (20mm) Meter	per month	\$53.22
	Water Service Charge - Residential Metered - 1" (25mm) Meter	per month	\$71.50
	Water Service Charge - Residential Metered - 1-1/2" (40mm) Meter	per month	\$88.78
	Water Service Charge - Residential Metered - 2" (50mm) Meter	per month	\$88.78
	Water Service Charge - Residential Metered - 3" (75mm) Meter	per month	\$109.10
	Water Service Charge - Residential Metered - 4" (100mm) Meter	per month	\$109.10
	Water Service Charge - Non-Residential Metered - 5/8" (15mm) Meter	per month	\$17.66
	Water Service Charge - Non-Residential Metered - 3/4" (20mm) Meter	per month	\$53.22
	Water Service Charge - Non-Residential Metered - 1" (25mm) Meter	per month	\$71.50
	Water Service Charge - Non-Residential Metered - 1-1/2" (40mm) Meter	per month	\$88.78
	Water Service Charge - Non-Residential Metered - 2" (50mm) Meter	per month	\$88.78
	Water Service Charge - Non-Residential Metered - 3" (75mm) Meter	per month	\$109.10
	Water Service Charge - Non-Residential Metered - 4" (100mm) Meter	per month	\$109.10
	Water Usage Charge (Town User) - Residential Metered	m3	\$1.12
	Water Usage Charge (Town User) - Non-Residential Metered	m3	\$1.12
	Water Usage Charge (Town User) - Irrigation	m3	\$1.12
	Residential Flat Rate (Non-Metered)	per month	\$68.07
	Temporary Water Rate	per 30 days	\$75.00
	Hydrant Connection Unit - Refundable Deposit	per occurrence	\$500.00
	Hydrant Connection Unit - Service Charge (minimum 7 days)	per day	\$30.00
	Hydrant Connection Unit - Usage Charge	m3	\$1.30
	New Service Hookup Fee - Residential	per occurrence	\$125.00
	New Service Hookup Fee - Non-Residential	per occurrence	\$200.00
	Disconnection/Reconnection - Temporary Disconnection	per occurrence	\$50.00
	Disconnection/Reconnection - Cut-Off for Non-Payment	per occurrence	\$150.00
	Disconnection/Reconnection - Reconnection During Regular Business Hours	per occurrence	\$50.00
	Disconnection/Reconnection - Reconnection Outside Regular Business Hours	per occurrence	\$150.00
	Water Meters - Installation Fee - 1" (25mm) or smaller	per occurrence	\$400.00
	Water Meters - Installation Fee - over 1" (25mm)	per occurrence	cost + 10%
	Water Meters - Replacement - 1" (25mm) or smaller	per occurrence	\$400.00
	Water Meters - Replacement - over 1" (25mm)	per occurrence	cost + 10%
	Water Meters - Removal	per occurrence	\$150.00
	Water Meters - Additional Reads	per occurrence	\$25.00
	Water Meters - Calibration Testing	per occurrence	\$200.00

Initials 



**TOWN OF PINCHER CREEK**  
**Bylaw #1584-22A - Schedules**  
**Effective as of January 1, 2023 (unless otherwise noted)**

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GST	SERVICE	UNITS OF MEASURE	Rates effective January 1, 2023 (unless otherwise noted)
	Penalty - Provide False Information (Section 2.2)	per occurrence	\$1,000.00
	Penalty - Fail to Install Low Flow Plumbing Fixtures (Section 5.1)	per occurrence	\$500.00
	Penalty - Allow Potable Water to Run Off Parcel for 30m or more (Section 5.3)	per occurrence	\$200.00
	Penalty - Allow Potable Water to Run Off Parcel Directly to Catch Basin (Section 5.3)	per occurrence	\$200.00
	Penalty - Allow Spray or Stream of Potable Water to Run Into Street or Sidewalk or Parcel (Section 5.3)	per occurrence	\$200.00
	Penalty - Outdoor Use of Water Contrary to Stage 2 Restrictions (Section 6.2)	per occurrence	\$600.00
	Penalty - Outdoor Use of Water Contrary to Stage 3 Restrictions (Section 6.2)	per occurrence	\$1,500.00
	Penalty - Outdoor Use of Water Contrary to Stage 4 Restrictions (Section 6.2)	per occurrence	\$3,000.00
	Penalty - Enter Fenced Area of Water System without Permission (Section 7.1)	per occurrence	\$1,500.00
	Penalty - Climb Structure of Water System (Section 7.1)	per occurrence	\$1,500.00
	Penalty - Disobey Sign or Cross Barrier in Pincher Creek Riparian Area (Section 7.2)	per occurrence	\$1,500.00
	Penalty - Place Thing in Water or on Ice of Pincher Creek (Section 7.2)	per occurrence	\$1,500.00
	Penalty - Activity which may Pollute Pincher Creek (Section 7.2)	per occurrence	\$3,000.00
	Penalty - Climb, Damage, or Tamper with Water System (Section 7.2)	per occurrence	\$1,500.00
	Penalty - Damage, Destroy, Remove, Interfere with Water System (Section 7.3)	per occurrence	\$1,500.00
	Penalty - Interfere with Another Customer's Use of Water System (Section 7.3)	per occurrence	\$1,500.00
	Penalty - Use of Boosting Device to Increase Water Pressure (Section 7.3)	per occurrence	\$1,500.00
	Penalty - Prohibited Installation Upstream of Water Meter (Section 7.3)	per occurrence	\$1,500.00
	Penalty - Prohibited Installation Upstream of Premises-Isolating Cross Connection Control Device (Section 7.3)	per occurrence	\$1,500.00
	Penalty - Tamper, Break, or Removal Seal on Water Service Connection or Water Meter (Section 7.3)	per occurrence	\$1,500.00
	Penalty - Prohibited Connection to Water System (Section 7.3)	per occurrence	\$1,500.00
	Penalty - Hindrance of Town Employee or Agent (Section 7.4)	per occurrence	\$1,000.00
	Penalty - Failure to Notify of Damaged Water Meter (Section 7.5)	per occurrence	\$1,000.00
	Penalty - Failure to Notify of Broken Seal on Bypass Valve or Water Meter within 24 hours (Section 7.5)	per occurrence	\$1,000.00
	Penalty - Interfere or Tamper with Water Meter or Reading Device (Section 7.5)	per occurrence	\$1,000.00
	Penalty - Prohibited Opening of Bypass Valve or Metering Installation (Section 7.5)	per occurrence	\$1,000.00
	Penalty - Failure to Provide Meter Reading (Section 7.5)	per occurrence	\$500.00
	Penalty - Failure to Maintain Shut-Off Valve (Section 7.6)	per occurrence	\$1,500.00
	Penalty - Unauthorized Operation of a Water Service Valve (Section 7.6)	per occurrence	\$1,500.00
	Penalty - Allow Unauthorized Operation of a Water Service Valve (Section 7.6)	per occurrence	\$1,500.00
	Penalty - Unauthorized Cross Connection (Section 7.7)	per occurrence	\$1,500.00
	Penalty - Failure to Install a Cross Connection Control Device (Section 7.7)	per occurrence	\$2,000.00
	Penalty - Failure to Test a Cross Connection Control Device (Section 7.7)	per occurrence	\$1,500.00
	Penalty - Failure to Retain Test Records On-Site (Section 7.7)	per occurrence	\$500.00
	Penalty - Fail to File Passed Testable Cross Connection Control Device Test Report within 30 Days (Section 7.7)	per occurrence	\$500.00

Initials 



**TOWN OF PINCHER CREEK**  
**Bylaw #1584-22A - Schedules**  
**Effective as of January 1, 2023 (unless otherwise noted)**

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GST	SERVICE	UNITS OF MEASURE	Rates effective January 1, 2023 (unless otherwise noted)
	Penalty - Fail to File Failed Testable Cross Connection Control Device Test Report within 2 Days (Section 7.7)	per occurrence	\$500.00
	Penalty - Fail to Replace Testable Cross Connection Control Device within 5 Days (Section 7.7)	per occurrence	\$1,500.00
	Penalty - Unauthorized Opening or Closing of Hydrant or Hydrant Valve (Section 7.8)	per occurrence	\$1,500.00
	Penalty - Unauthorized Connection to a Hydrant (Section 7.8)	per occurrence	\$1,500.00
	Penalty - Unauthorized Use of Water from a Hydrant (Section 7.8)	per occurrence	\$1,500.00
	Penalty - Paint or Allow to be Painted a Hydrant Unauthorized Color (Section 7.8)	per occurrence	\$100.00
	Penalty - Allow Obstruction of a Hydrant (Section 7.8)	per occurrence	\$150.00
	Penalty - Allow Thing to Interfere with Operation of a Hydrant (Section 7.8)	per occurrence	\$1,500.00
	Penalty - Failure to Comply with Hydrant Connection Unit Requirements (Section 7.8)	per occurrence	\$1,500.00
	Penalty - Unauthorized use of Alternate Source of Water (Section 8)	per occurrence	\$1,500.00
	Penalty - Unauthorized Connection of Alternate Water Source to Water System (Section 8)	per occurrence	\$1,500.00
	Penalty - Prohibited Sharing of Water Supply from One Premises to Other Eligible Premises (Section 8)	per occurrence	\$1,500.00
	Penalty - Failure to Comply with a Requirement of the CAO (Section 10.2)	per occurrence	\$1,500.00
	Penalty - Failure to Comply with a Requirement or Condition of a Written Approval or Permit (Section 10.2)	per occurrence	\$1,500.00
	Penalty - Failure to Comply with a Requirement or Condition of an Agreement (Section 10.2)	per occurrence	\$1,500.00
	Penalty - Failure to Comply with Remedial Order (Section 10.3)	per occurrence	\$1,000.00
	<b>Wastewater Services (relating to Bylaw 1632)</b>		
	Wastewater Service Charge - Residential Metered	per month	\$18.31
	Wastewater Service Charge - Non-Residential Metered	per month	\$8.73
	Wastewater Service Charge - Residential Flat (Non-Metered)	per month	\$18.31
	Wastewater Service Charge - Non-Residential Effluent Meter	per month	\$0.00
	Wastewater Usage Charge (Town User) - Residential Metered	m3	\$0.00
	Wastewater Usage Charge (Town User) - Non-Residential Metered	m3	10% of water fee
	Wastewater Usage Charge (Town User) - Non-Residential Effluent Meter	m3	\$0.00
	Wastewater Surcharge Service Charge	per month	\$0.00
	Wastewater Surcharge Usage Charge - BOD Surcharge	per mg/L	\$0.00
	Wastewater Surcharge Usage Charge - TSS Surcharge	per mg/L	\$0.00
	Wastewater Surcharge Usage Charge - FOG Surcharge	per mg/L	\$0.00
	Hauled Wastewater Charge		\$0.00
	Penalty - Installing or Operating a Wastewater Treatment Facility Without Written Approval (Section 2.1)	per occurrence	\$2,500.00
	Penalty - Failing to Comply with All Conditions or Requirements for the Installation or Operation of a Wastewater Treatment Facility (Section 2.1)	per occurrence	\$1,500.00
	Penalty - Failing to Ensure that the Wastewater Service Connection and Owner's Plumbing System Comply with the <i>Safety Codes Act</i> (Section 2.2)	per occurrence	\$1,000.00
	Penalty - Failing to Ensure that Any Required Permits, Inspections, or Other Approvals Required by the <i>Safety Codes Act</i> or Other Legislation are Valid and Subsisting Prior to Connection to the Wastewater System (Section 2.2)	per occurrence	\$1,000.00

Initials 

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**Bylaw #1584-22A - Schedules**  
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GST	SERVICE	UNITS OF MEASURE	Rates effective January 1, 2023 (unless otherwise noted)
	Penalty - Uncovering, Opening, Breaking, Altering, Removing, Damaging, Destroying, or Tampering with Any Part of the Wastewater System, or Allowing the Same (Section 5.1)	per occurrence	\$1,500.00
	Penalty - Uncovering, Opening, Breaking, Altering, Removing, Damaging, Destroying, or Tampering with Any Device Installed In or On the Wastewater System for Flow Measuring, Sampling Testing, or Contamination Prevention, or Allowing the Same (Section 5.1)	per occurrence	\$1,500.00
	Penalty - Uncovering, Opening, Breaking, Altering, Removing, Damaging, Destroying, or Tampering with a Monitoring Access Point, or Allowing the Same (Section 5.1)	per occurrence	\$1,500.00
	Penalty - Obstructing or Preventing Access to a Monitoring Access Point or Acting in a Manner that Obstructs or Prevents Access to a Monitoring Access Point (Section 5.1)	per occurrence	\$500.00
	Penalty - Entering into a Chamber, Structure, or Premises Associated with the Wastewater System Without Approval (Section 5.1)	per occurrence	\$1,500.00
	Penalty - Re-Using Wastewater Without Written Approval From Both the CAO and Safety Codes Officer (Section 5.2)	per occurrence	\$1,500.00
	Penalty - Failing to Comply with a Condition in an Approval for Wastewater Re-Use (Section 5.2)	per occurrence	\$1,500.00
	Penalty - Releasing, or Allowing the Release of Wastewater that Contains a Prohibited Substance into the Wastewater System (Section 5.3)	per occurrence	\$3,000.00
	Penalty - Releasing, or Allowing the Release of Wastewater into the Wastewater System that Contains a Substance That is Over the Concentration Limit as Defined in Schedule "B" or Schedule "C" (Section 5.3)	per occurrence	\$3,000.00
	Penalty - Releasing, or Allowing the Release of Wastewater that Does Not Comply With All Other Requirements of this Bylaw into the Wastewater System (Section 5.3)	per occurrence	\$3,000.00
	Penalty - Failing to Comply with a Condition in a Written Approval for Allowing Wastewater to Enter into the Wastewater System (Section 5.3)	per occurrence	\$1,500.00
	Penalty - Diluting Wastewater for the Purpose of Complying the Requirements of this Bylaw (Section 5.3)	per occurrence	\$1,000.00
	Penalty - Failing to Dispose of Wastewater from a Premises into Either the Wastewater System or a Private Wastewater System (Section 6.1)	per occurrence	\$1,000.00
	Penalty - Disposing of a Substance into the Wastewater System Prior to the Connection of the Plumbing System to the Wastewater System (Section 6.1)	per occurrence	\$1,000.00
	Penalty - Directing or Allowing Clear Water Waste to be Directed into the Wastewater System (Section 6.1)	per occurrence	\$1,500.00
	Penalty - Failing to Install, Operate, Monitor, Provide Access To, or Properly Maintain a Wastewater Pre-Treatment System (Section 6.6)	per occurrence	\$2,000.00
	Penalty - Depositing, or Allowing to be Deposited, Waste Residue from a Pre-Treatment System into the Wastewater System Without Approval (Section 6.6)	per occurrence	\$1,500.00
	Penalty - Failing to Obtain and Retain Manuals, Instructions, and Specifications Related to the Installation, Operation, Maintenance, and Cleaning of the Pre-Treatment System Installed at a Premises (Section 6.6)	per occurrence	\$200.00
	Penalty - Failing to Maintain a Maintenance Schedule and Record of Each Maintenance for the Pre-Treatment System Installed at a Premises for a Period of Two Years, Including Records for Disposal of Waste Residue (Section 6.6)	per occurrence	\$500.00

Initials 



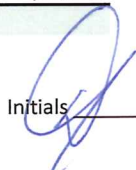
**TOWN OF PINCHER CREEK**  
**Bylaw #1584-22A - Schedules**  
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GST	SERVICE	UNITS OF MEASURE	Rates effective January 1, 2023 (unless otherwise noted)
	Penalty - Failing to Submit Submit Records Requested by the CAO (Section 6.6)	per occurrence	\$500.00
	Penalty - Failing to Install an FOG Interceptor (Section 6.7)	per occurrence	\$2,000.00
	Penalty - Failing to Monitor, Operate, Properly Maintain, and Clean Each FOG Interceptor (Section 6.7)	per occurrence	\$1,500.00
	Penalty - Failing to Ensure that Wastewater Does Not Exceed the Maximum Allowable Concentration Limits for FOG set out in Schedule "C" (Section 6.7)	per occurrence	\$3,000.00
	Penalty - Failing to Install an Interceptor (Section 6.7)	per occurrence	\$2,000.00
	Penalty - Failing to Monitor, Operate, Properly Maintain, and Clean Each Interceptor (Section 6.7)	per occurrence	\$1,500.00
	Penalty - Failing to Ensure that Wastewater Does Not Exceed the Maximum Allowable Concentration Limits for Hydrocarbons, Flammable Liquids, and TSS as set out in Schedule "B" and Schedule "C" (Section 6.7)	per occurrence	\$3,000.00
	Penalty - Failing to Install a Dental Amalgam Separator on a Fixture that may Release Dental Amalgam Waste Containing Mercury into the Wastewater System (Section 6.7)	per occurrence	\$2,000.00
	Penalty - Failing to Install a Dental Amalgam Separator on a Fixture that may Release Dental Amalgam Waste Containing Mercury into the Wastewater System that is Directly Accessible (Section 6.7)	per occurrence	\$2,000.00
	Penalty - Failing to Monitor, Operate, Maintain, and Clean a Dental Amalgam Separator (Section 6.7)	per occurrence	\$1,500.00
	Penalty - Using Emulsifiers, Enzymes, Bacteria, Solvents, Hot Water, or Other Agent to Facilitate the Passage of FOG or Hydrocarbons through an Interceptor (Section 6.7)	per occurrence	\$1,000.00
	Penalty - Failing to Provide One or More Monitoring Access Points for the Monitoring of Wastewater (Section 7.1)	per occurrence	\$2,000.00
	Penalty - Failing to Provide Direct Access to Any Monitoring Access Point Located on the Premises (Section 7.1)	per occurrence	\$1,000.00
	Penalty - Failing to Obtain Approval for Hauled Wastewater (Section 8.1)	per occurrence	\$3,000.00
	Penalty - Failing to Pay Any Fees and Charges Related to a Hauled Wastewater Approval or Agreement as set out in Schedule "H" (Section 8.1)	per occurrence	\$200.00
	Penalty - Releasing Hauled Wastewater at an Unauthorized Location (Section 8.1)	per occurrence	\$3,000.00
	Penalty - Failing to Immediately Notify the Proper Authorities where a Substance is Released into the Wastewater System (Section 9.1)	per occurrence	\$1,000.00
	Penalty - Failing to Submit a Written Report About a Release (Section 9.1)	per occurrence	\$1,500.00
	Penalty - Failing to Take All Reasonable Measures to Mitigate the Release of a Substance (Section 9.1)	per occurrence	\$3,000.00
	Penalty - Failing to Have a Written Approval, Permit, or Agreement Available for Inspection on Request (Section 10.1)	per occurrence	\$200.00
	Penalty - Failing to Comply with a Requirement of the CAO (Section 10.1)	per occurrence	\$1,500.00
	Penalty - Failing to Comply with a Requirement or Condition of an Agreement (Section 10.1)	per occurrence	\$1,500.00
	Penalty - Failing to Comply with a Requirement or Condition of a Written Approval or Permit (Section 10.1)	per occurrence	\$1,500.00
	Penalty - Failing to Comply with a Remedial Order (Section 11.3)	per occurrence	\$1,000.00
	Penalty - Obstructing an Officer, the CAO, or their Designates in the Exercise of their Powers or Duties (Section 11.4)	per occurrence	\$1,000.00
<b>Stormwater Services (relating to Bylaw 1630)</b>			

Initials 

**TOWN OF PINCHER CREEK**  
**Bylaw #1584-22A - Schedules**  
**Effective as of January 1, 2023 (unless otherwise noted)**


E = GST EXEMPT    I = RATE INCLUDES GST    T = TAXABLE, TAX ADDED EXTRA TO THE STATED RATE			
GST	SERVICE	UNITS OF MEASURE	Rates effective January 1, 2023 (unless otherwise noted)
	Storm Drainage Service Charge - Residential	per month	\$8.50
	Storm Drainage Service Charge - Non-Residential	per month	\$17.00
	Penalty - Release of Prohibited Material (Section 5.1)	per occurrence	\$500.00
	Penalty - Fail to Notify of Release (Section 5.3)	per occurrence	\$75.00
	Penalty - Fail to Mitigate a Prohibited Release (Section 5.3)	per occurrence	\$500.00
	Penalty - Fail to Cover or Clearly Mark Hoses (Section 5.3)	per occurrence	\$75.00
	Penalty - Allow Termination within 2m (Section 5.4)	per occurrence	\$75.00
	Penalty - Connect Directly to Foundation Drain or Weeping Tile (Section 5.4)	per occurrence	\$75.00
	Penalty - Pump/Redirect Water from a Parcel (Section 5.4)	per occurrence	\$500.00
	Penalty - Fail to Maintain Interceptor (Section 5.6)	per occurrence	\$500.00
	Penalty - Release Prohibited Material from an Interceptor (Section 5.6)	per occurrence	\$500.00
	Penalty - Unauthorized Use of Storm Drainage System (Section 5.7)	per occurrence	\$500.00
	Penalty - Allow Structure On or Over Storm Drainage Facility (Section 5.8)	per occurrence	\$500.00
	Penalty - Failure to Ensure Storm Drainage Facility Remains Clear of Debris (Section 5.8)	per occurrence	\$500.00
	Penalty - Insufficient Clearance Over a Storm Drainage Facility (Section 5.8)	per occurrence	\$500.00
	Penalty - Restricting flow into or within the Storm Drainage System (Section 5.8)	per occurrence	\$500.00
	Penalty - Unauthorized Connection to Storm Drainage System (Section 5.9)	per occurrence	\$500.00
	Penalty - Unauthorized Re-Use of Connection (Section 5.9)	per occurrence	\$500.00
	Penalty - Failure to Notify Town of Discontinuation of Use (Section 5.9)	per occurrence	\$75.00
	Penalty - Violation of Approval or Condition of Approval (Section 6.1)	per occurrence	\$500.00
	Penalty - Fail to Comply with Remedial Order (Section 7.2)	per occurrence	\$500.00
	Penalty - Hindering an Authorized Town Employee (Section 7.4)	per occurrence	\$500.00
<b>Garbage Services (relating to Bylaw 1605)</b>			
	Garbage Collection Fixed Rate	per month	\$10.79
	Recycling Fixed Rate (Residential & Commercial)	per month	\$3.58
	Garbage Collection Cart Rate - 65L	per month	\$9.20
	Garbage Collection Cart Rate - 95L	per month	\$11.70
	Garbage Collection Cart Rate - 660L	per month	\$16.63
	Garbage Collection Cart Rate - 1100L	per month	\$19.13
	Garbage Collection Additional Pick-Up - 65L	per occurrence	\$9.20
	Garbage Collection Additional Pick-Up - 95L	per occurrence	\$11.70
	Garbage Collection Additional Pick-Up - 660L	per occurrence	\$16.63
	Garbage Collection Additional Pick-Up - 1100L	per occurrence	\$19.13
	Penalty - First Offence	per occurrence	\$50.00
	Penalty - Second Offence	per occurrence	\$100.00
	Penalty - Third and Subsequent Offences	per occurrence	\$500.00
<b>Equipment Services</b>			

Initials 



TOWN OF PINCHER CREEK  
 Bylaw #1584-22A - Schedules  
 Effective as of **January 1, 2023** (unless otherwise noted)

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GST	SERVICE			UNITS OF MEASURE
				Rates effective January 1, 2023 (unless otherwise noted)
T	Rate as per current Alberta Road Builders and Heavy Equipment Association Handbook			
<b>Goods</b>				
T	Sale of Goods			Cost + 25% restocking fee

Initials 

**TOWN OF PINCHER CREEK**  
**Bylaw #1584-22A - Schedules**  
 Effective as of **January 1, 2023** (unless otherwise noted)

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GST	SERVICE	UNITS OF MEASURE	Rates effective January 1, 2023 (unless otherwise noted)
<b>SCHEDULE "C" - COMMUNITY SERVICES</b>			
<b>PARKS/SPORTSFIELDS</b>			
	Baseball Youth (Per Season)	per player	\$25.00
	Slo Pitch/Baseball Adult (Per Season)	per team	\$450.00
	Slo Pitch Tournament JJT Park		\$750.00
	Concession at Diamonds (per day/booking)		\$60.00
	Concession at Diamonds (OOR)		\$110.00
	Bleacher Rental	per set	\$85.00
	Park/Sports field Booking Fee	per booking	\$40.00
	Soccer Youth (Per Season)	per player	\$25.00
	Soccer Adult Team (Per Season)	per team	\$450.00
	Football Youth (Per Season)	per player	\$25.00
	School Use (Joint Use Agreement)		\$0.00
	Campground Reservation Fee	per reservation	<b>One Night Campground Fee as Below</b>
	Campground (Full Service - Power, Sewer & Water)	per night	\$40.00
	Campground (Partial Service - Power)	per night	\$35.00
	Capground (Tent)	per night	\$25.00
	Firewood Bundle	per bundle	\$10.00
<b>Arena - Summer (in effect May 1 - August 31)</b>			
	Arena Slab-Profit Making/Trade Fair	per day	\$850.00
	Arena Slab Set-up Profit Making/Trade Fair	per day	\$425.00
	Arena Main Arena Youth	per hour	\$30.00
	Arena Main Arena Adult	per hour	\$40.00
	Arena Lobby-Profit Making	per hour	\$20.00
	Arena Lobby-Non Profit	per hour	\$10.00
	Arena Concession	per day	\$60.00
<b>Arena - Winter (in effect September 1 - April 30)</b>			
	Minor Hockey, Figure Skating, Youth	per hour	\$75.00
	Recreation Hockey, Adult	per hour	\$130.00
	Minor Hockey, Figure Skating Youth (OOR)	per hour	\$175.00
	Shinny Hockey Drop In (Daytime)	per player	\$8.00
	Parent 'N Tot Drop in		\$0.00
	Statutory Holiday Rental (Boxing Day)	per hour	\$150.00
	Public/Family Skating Sponsorship	per season	\$3,000.00
	Non-Prime Time Usage	Dollars off per hour	\$10.00

**TOWN OF PINCHER CREEK**  
**Bylaw #1584-22A - Schedules**  
 Effective as of **January 1, 2023** (unless otherwise noted)

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GST	SERVICE	UNITS OF MEASURE	Rates effective January 1, 2023 (unless otherwise noted)
	Board Advertising	per year	\$450.00
	Wall Advertising	per year	\$250.00
	Centre Ice Advertising	per year	\$650.00
	Neutral Zone Advertising	per year	\$500.00
	Zamboni Advertising	per year	\$650.00
	Concession Lease (Winter Season)	per year	\$1,000.00
	Senior Citizen Centre Lease	per year	\$1,000.00
	Arena Event Set-Up/Take Down		half price
	Schools (Joint Use Agreement)		\$2.00
	<b>Pool</b>		
	Infant/Preschool (0-3 Years) Drop In		\$0.00
	Hot Tub/ Shower		\$2.00
	Child (4-7Years) Drop In		\$3.00
	Youth ( 8-17 Years) Drop In		\$5.00
	Adult (18+ Years) Drop In		\$7.00
	Senior (55+ Years) Drop In		\$6.00
	Family		\$15.00
	Sr. Aquafit Drop In		\$6.00
	Masters/Boot Camp/Aquafit Drop In/Boot Camp		\$8.00
	1 Month Pass Child	per month	\$24.00
	1 Month Pass Youth	per month	\$32.00
	1 Month Pass Family	per month	\$80.00
	1 Month Pass Pre-school (0-3 Years)	per month	\$0.00
	1 Month Pass Adult	per month	\$50.00
	1 Month Pass Senior (55+ Years)	per month	\$40.00
	1 Month Pass Aquafit	per month	\$52.00
	1 Month Pass Sr. Aquafit (55+ Years)	per month	\$42.00
	6 Month Pass Child	per 6 months	\$99.00
	6 Month Pass Youth	per 6 months	\$136.00
	6 Month Pass Family	per 6 months	\$338.00
	6 Month Pass Pre-school (0-3 Years)	per 6 months	\$0.00
	6 Month Pass Adult	per 6 months	\$210.00
	6 Month Pass Senior (55+ Years)	per 6 months	\$170.00
	6 Month Pass Aquafit	per 6 months	\$215.00
	6 Month Pass Sr. Aquafit (55+ Years)	per 6 months	\$180.00
	1 Year Pass Child	per year	\$165.00
	1 Year Pass Youth	per year	\$224.00

Initials 



**TOWN OF PINCHER CREEK**  
**Bylaw #1584-22A - Schedules**  
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GST	SERVICE	UNITS OF MEASURE	Rates effective January 1, 2023 (unless otherwise noted)
	1 Year Pass Family	per year	\$565.00
	1 Year Pass Adult	per year	\$340.00
	1 Year Pass Senior (55+ Years)	per year	\$280.00
	1 Year Pass Aquafit	per year	\$350.00
	1 Year Pass Sr. Aquafit (55+ Years)	per year	\$300.00
	10 Punch Child		\$27.00
	10 Punch Youth		\$45.00
	10 Punch Adult		\$63.00
	10 Punch Senior (55+ Years)		\$54.00
	10 Punch Aquafit/Masters/Bootcamp		\$72.00
	10 Punch Sr. Aquafit (55+ Years)		\$54.00
	10 Punch Family Swim		\$145.00
	20 Punch Child		\$57.00
	20 Punch Youth		\$85.00
	20 Punch Adult		\$119.00
	20 Punch Senior (55+ Years)		\$102.00
	20 Punch Aquafit/Masters/Bootcamp		\$136.00
	20 Punch Sr. Aquafit (55+ Years)		\$102.00
	20 Punch Family Pass		\$255.00
E	Junior Lifeguard Club Session		\$180.00
	Water Safety Instructor Course	per course	\$325.00
	Water Safety Instructor Re-cert	per course	\$95.00
	Lifesaving Instructor Course	per course	\$325.00
	Lifesaving Instructor Re-cert	per course	\$60.00
	National Lifeguard Course	per course	\$367.00
	National Lifeguard Re-cert	per course	\$60.00
E	First Aid Course	per course	\$180.00
	First Aid Course Re-cert	per course	\$80.00
E	Bronze Medallion/Bronze Cross - Combined Course	per course	\$225.00
	Bronze Medallion or Bronze Cross - Full Course	per course	\$160.00
E	Babysitting Course	per course	\$84.00
E	Boating Manual	each	\$20.00
	Boating exam	per exam	\$25.00
I	Concession Room (Not-for-profit, Public)	per hour	\$10.00
I	Concession Room (Not-for-profit, Public)	per half day	\$20.00
I	Concession Room (Not-for-profit, Public)	per full day	\$40.00
I	Concession Room (Commercial, Profit Making)	per hour	\$20.00



**TOWN OF PINCHER CREEK**  
**Bylaw #1584-22A - Schedules**  
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GST	SERVICE	UNITS OF MEASURE	
I	Concession Room (Commercial, Profit Making)	per half day	\$40.00
I	Concession Room (Commercial, Profit Making)	per full day	\$80.00
I	Private Pool Rental	per hour	\$140.00
I	Private Pool Rental Extra Guard	per guard	\$30.00
	Private Rental Pool Toy	per hour	\$30.00
I	Sponsored Swim	per swim	\$170.00
I	Swim Club All Lanes/Full Pool	per hour	\$70.00
I	Swim Club Lane Rental	per lane	\$16.00
I	Kayak Club Full Pool	per hour	\$70.00
I	Locker Rental – Per Month	per month	\$7.50
I	Locker Rental – Per Year	per year	\$75.00
E	Private Lessons	1/2 hour	\$22.50
E	Private Lessons	1 hour	\$30.00
E	Semi-Private Lessons	1/2 hour/person	\$17.50
E	Semi-Private Lessons	1 hour/person	\$25.00
E	5 Week Red Cross Lessons (Pre-school-SK2)		\$47.00
E	5 Week Red Cross Lessons (Swim Kids 3-6)		\$50.00
E	5 Week Red Cross Lessons (Swim Kids 7-10)		\$52.00
E	8 Week Red Cross Lessons (Pre-school-SK2)		\$62.50
E	8Week Red Cross Lessons (Swim Kids 3-6)		\$65.00
E	8Week Red Cross Lessons (Swim Kids 7-10)		\$67.50
E	School Lessons (Full Red Cross/Student)		\$36.50
E	School Lessons (Certificate Program)		\$26.50
E	Fitness/Stroke Improvement (Per Student/Day)		\$5.00
	School Kayaking/Student		\$6.00
	School Open Swim - 1 Hour (Per Student)		\$3.50
	School Open Swim – 2 Hours (Per Student)		\$4.00
	<b>Programs</b>		
	Aerobics Adult		\$7.00
E	Summer Games Registration Fee (\$25.00 is charged but \$12.00 is forwarded on to host community)		\$10.00

Programs i.e. Clinics and Workshops

Offered on a break-even basis.

Initials 

5.2 The Town may serve any person violating any provision of this bylaw with written notice stating the nature of the violation and requiring the satisfactory correction thereof within 48 hours, or such additional time as determined by the Director of Operations. Such person shall, within the time stated in such notice, permanently cease all violations.

**6.0 OFFENCES AND PENALTIES**

6.1 Any person who contravenes this Bylaw is guilty of an offence and may forfeit the right to use the public utility system and be subject to a fine not exceeding ten thousand dollars (\$10,000.00).

6.2 In lieu of prosecution for contravention of this Bylaw, the Town of Pincher Creek may issue an offence ticket imposing a penalty for offences in accordance with the amounts set out in Schedule "A", and the Fee Structure Bylaw.

6.3 An offence ticket may be issued by a peace officer, the Bylaw Enforcement Officer, Inspector, CAO, or Director of Operations to any person, firm or corporation who has allegedly breached any provision of this Bylaw and the said offence ticket shall require the appropriate penalty payment to the Town of Pincher Creek within fourteen (14) days from the date of service of the said offence ticket.

6.4 The offence ticket in the form and content of which is set forth in Form "B" annexed hereto and made part of this Bylaw, is hereby prescribed and approved as the offence ticket to be issued for any contravention of this Bylaw.

6.5 Service of such offence ticket shall be sufficient if it is:  
a) personally served, or  
b) if mailed to the address of the person, firm or corporation who has allegedly contravened this Bylaw.

6.6 If at any time after the expiration of the fourteen (14) days from service of the offence ticket, and up to and excluding the three days prior to the return date on any summons issued, a person tenders payment for an offence ticket issued for contravention of any section of this Bylaw, the Town shall accept payment of the penalty specified in Schedule "A", and the Fee Structure Bylaw, in lieu of prosecution.

6.7 If the person upon whom such offence ticket is served fails to pay the required sum within the times hereinbefore limited, the provisions of this section for acceptance of payment in lieu of prosecution do not apply.

6.8 Where any person has made payment pursuant to the provisions of this part and is prosecuted for the offence in respect of which such payment has been made, such payment shall be refunded.

6.9 Should a person not pay the penalty provided for contravention of any section of this Bylaw and a prosecution has been entered against him/her, he/she shall be liable on summary conviction to a fine not exceeding ten thousand dollars (\$10,000.00).

**7.0 SUSPENSION OF EXISTING CONTROLS**


7.1 Bylaw #1605-13 and all other bylaws regarding garbage collection services are hereby repealed.

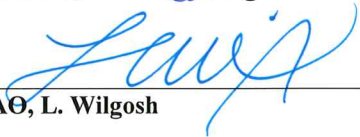
**8.0 DATE OF COMMENCEMENT**

8.1 This bylaw shall come into effect upon final passing thereof.




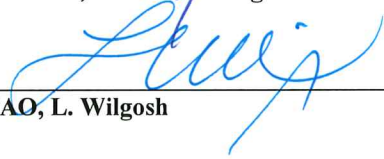
**READ A FIRST TIME THIS 12<sup>th</sup> DAY OF DECEMBER, 2022**

  
\_\_\_\_\_  
MAYOR, Don Anderberg

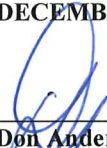
  
\_\_\_\_\_  
CAO, L. Wilgosh


**READ A SECOND TIME THIS 12<sup>TH</sup> DAY OF DECEMBER, 2022**

  
\_\_\_\_\_  
MAYOR, Don Anderberg

  
\_\_\_\_\_  
CAO, L. Wilgosh

**READ A THIRD AND FINAL TIME THIS 12<sup>th</sup> DAY OF MDECEMBER, 2022**

  
\_\_\_\_\_  
MAYOR, Don Anderberg

  
\_\_\_\_\_  
CAO, L. Wilgosh

**SCHEDULE "A"**  
**GARBAGE COLLECTION RATES**

**All Rates as per Fee Structure Bylaw**





**SCHEDULE 'B'**  
**PENALTY RATE**

1. That in the event that such utility bill for utility services remains unpaid twenty (20) days following the due date, the said due date considered to be the date of receipt and the said date of receipt considered to be four (4) days after the date of mailing, there shall be added thereto by way of a penalty, an amount which shall be two and one half percent (2.5%) of the then unpaid utility bill. If the principal and initial penalty remains unpaid, compounding can occur at the same rate every twenty-one (21) days from the imposition of the initial penalty.

